

BOS List of Members and BOS Minutes (2019-20)

Minutes of Board of Studies (BoS) held on (18/12/2019)

Venue: Conference Hall 2

Time-3:00 p.m

The meeting of the Board of Studies commenced at 3:00 p.m in Conference Hall 2 on 17th December 2019 with a silent prayer. Dr Vimala.M, Head of the Department and member of the board, delivered the welcome address.

Members present:

1. Dr Nafeesathul Misiriya P V (Chairman)
2. Dr Lekshmy Devi K R (Industry representative)
3. Dr Leema T G (Subject expert, University Nominee)
4. Dr Kanaka Prathap (Alumnae Representative)
5. Dr Vimala M (Member)
6. Dr. Mary Thomas K (Member)

Agenda:

1. Review of current syllabus on UG and PG
2. Introduction of new courses, workshops and seminars
3. Innovative teaching techniques
4. Innovative evaluation methods
5. Any other

Minutes of the previous BOS meeting which was approved by the Academic Council was read and confirmed. Action has been taken on all the recommendations of BOS held on 22-04-2019.

Major decisions passed in the board are detailed as follows:-

1. Review of current syllabus on UG and PG

- The BOS recommended to continue the syllabus of UG and PG since it is updated and included all relevant topics.

1. Introduction of new courses, workshops and seminars

- **Certificate Course:**

It was resolved to introduce Certificate Course on “Sustainable Farming - Methods and Practices” for empowering the students with an economically viable, socially supportive and

ecologically sound education on agriculture. The course is suggested on the basis of previous experience with a certificate course on agriculture.

- The opportunity to organize student led seminar should be extended to UG students also as it enhances students organizing skills. This could help students to get familiarized with a pool of academicians and would enlarge their knowledge horizon and management expertise. As it enhances students organizing skill

1. **Innovative teaching techniques:**

- It was resolved that interactive teaching session with multimedia presentations using advanced ICT enabled techniques must be conducted frequently.
- It was resolved to conduct student exchange programs with other colleges and universities which could enrich their learning outcomes and standards.
- It was decided that monthly one eminent person should be invited for sharing his/her knowledge and experience with the students as a whole so as to strengthen an industry-academia- interface on regular basis.
- It was resolved to conduct quiz on contemporary issues based on the subscriptions like Economic Times, Business Line or Business Standard, etc.

1. **Innovative Evaluation methods**

- It was resolved to replace customary home based assignments. Replacing the same by spot assignments or free writing would permit students to make creative writing on stipulated topics. The students could make a study on the relevant topic, get references and finally present them in their spot writing in classes accordingly. This method of student evaluation could distinct each student based on their academic caliber, writing skill, language efficiency, conceptualization, creative thinking and critical thinking.
- It was resolved to conduct 'online quiz' based on individual chapters in the courses on semester basis. This will give them the ability to undertake online tests any number of times and improve on their weak areas in the studies.

1. **Any other**

- Internships
 1. It was resolved to allow students to pursue projects and internships during their semester breaks so as to submit their projects at the end of the year or at the culmination of the course in order to improve the quality of research project.
 2. It was suggested to have collaboration with local Government bodies and other Govt offices for acquiring different service experiences for the students.
- Placement
 1. It was decided to invite industries and companies to visit the department for direct recruitment of potential candidates.

